

Job Title:
Lead Hand

Job Description:

The Landscape Lead Hand is responsible for installation and, in the absence of a foreman, assist with the management of landscape and hardscape projects. The Lead Hand helps direct and participates in the day to day activities required to complete landscape and hardscape installations in accordance with industry and company standards.

Salary: \$18–\$22/hr

Essential Functions:

- In the absence of a foreman, direct activities on the job site, they include but are not limited to: coordinating work flow, hands on work, and operating a variety of machinery;
- Communicating production goals (and other items) with crew members and management;
- Train and promote the development of team members in the best practices of installation and company standards;
- Monitor and report all tools, equipment and machinery for needed maintenance;
- Track and record all job expenses, including but not limited to materials labour and equipment hours;
- Maintain a clean and safe job site at all times;
- Other duties as required;

Responsibilities:

- Reports for duty at the designated location on time each day;
- Follows directions from management and foremen;
- Maintain clean and safe job site;
- In the absence of a foreman, supervises all crew members during the performance of all assigned work;
- Ensures that all installation work is performed in accordance with industry and company standards;
- Communicates well with all crew members, foremen and management;
- Participates in and conducts all job site safety briefings with crew members;
- Ensures that all crew members utilize all required personal protective equipment;
- Ensures that all safety rules and company safety policies are adhered to;
- Participates in all safety training sessions offered, asks questions, and improves job safety skills;
- Monitors all tools equipment and machinery for needed maintenance and ensures all equipment safety and maintenance procedures are followed;
- Other duties as required;

Requirements & Capabilities:

- 2+ years' experience in landscape construction or equivalent field;
- Extensive knowledge and experience in installing a variety of hardscape applications;
- Punctual and dependable and leads by example;
- Highly motivated, self-driven individual with unwavering attention to detail;
- Goal oriented and outcome focused in the decision making process;
- Good verbal and written communication skills;
- Good time management skills with the ability to prioritize and multitask;
- Able to work effectively with individuals of differing knowledge and background and maximize available assets (team members, contractors, vendors and clients);
- Adequate heavy equipment operating skills including front end loaders, mini-excavators, and skid steer machinery with various attachments; other construction equipment as needed;